



Henrietta Volunteer Ambulance
280 Calkins Road • Rochester, New York • 14623 • (585) 334-4190
<http://www.HenriettaAmbulance.org>

Membership Application Instructions

Dear Applicant:

Thank you for applying for membership at the Henrietta Volunteer Ambulance Service. We look forward to working with you in one of the best ambulance corps in the county.

To achieve membership into HVA, your application must be voted on and approved by the Board of Directors at its monthly meeting.

Therefore, to start this process, you must:

1. Complete the Membership Application form
2. Provide us with three (3) letters of Reference

These documents are collected and reviewed by the Membership Committee of the Board of Directors. Based on the information in these documents, the Membership Committee will make an appropriate recommendation to the Board of Directors. This recommendation will be to accept, reject, or table your application, but the Board of Directors makes the final decision. The Board meets on the first Tuesday of every month, so processing your application can take about 4 weeks. Give us a call if you don't hear anything after that.

Membership Application Form:

The Membership Application Form must be filled out, in its entirety, and signed. Once the application is completed, you may drop it off at our base or mail it in.

Letters of Reference:

The Board of Directors requires three (3) letters of reference for every applicant. The Membership Committee must receive these letters **before** the Board of Directors can consider your application. We advise that the persons filling out the recommendation form mail it directly to HVA at the address indicated on the letter. We also strongly advise you to check with those people to verify that your reference letter has been sent in to us in a timely fashion.

Sincerely yours,

Membership Committee of HVA

If you have any questions, please contact us at 334-4190 between the hours of 9 AM & 5 PM.

**Map to the
Henrietta Volunteer Ambulance Base
at
280 Calkins Road
Rochester, NY 14623
(585) 334-4190**

